

Iowa County, Iowa
Policy Manual

Title: Ethics and Confidentiality	Reference #: HR020
Subject: Human Resources	Date Effective/Revised: 7/1/2016
Department (s): All	Approved By: Board of Supervisors

Iowa County strives to maintain a high standard of business ethics. To assure that these standards of conduct are not violated, the County requires all employees to conduct their business in an ethical and legal fashion. This includes avoiding any activity outside of employment with the County that would adversely affect the employee's performance on the job or involve a possible conflict of interest.

The County's policy concerning business conduct also covers the protection of confidential information. It is the employee's obligation to keep such knowledge and information in strict confidence. Violation of this confidentiality policy is a serious matter and may result in disciplinary action.