

Iowa County, Iowa
Policy Manual

Title: Monthly Equipment Check and Cleaning	Reference #: AMB 1035
Section: Departmental	Date Effective/Revised: 7/1/2014 12/1/16
Department (s): Ambulance	Approved By: Board of Supervisors

Policy

All equipment shall be cleaned, and checked monthly

Procedure

- ~~Demand Valve:~~
 - ~~Clean with approved solution, dry parts and reassemble, test unit to insure proper operation, demand valve should be cleaned after each use.~~
- Suction Unit: (In Line)
 - Wipe exterior, operate with and without vacuum pump to insure proper operation. Inspect hoses for cracks and leaks. Unit should be cleaned accordingly after each use.
- Suction Unit (Portable)
 - Wipe exterior with approved solution, inspect case, canister, hoses for leaks, and operate to insure proper working order. Unit will be cleaned accordingly after each use. Insure unit is plugged in and charging.
- K.E.D.
 - Clean all parts and surfaces with approved solution. Inspect fastening devices for proper operation and exterior surfaces for cracking or tears. Insure all straps are present and in working order.
- Stair Chair
 - Clean with approved solution, insure all moving parts and latching mechanism is operable, lubricate as needed. Insure all straps are present and in good working condition.
- Fire Extinguishers:
 - Wipe down exterior surfaces, Insure that pin and seal are intact, and that unit pressure is with normal limits.
- Jump Bags:
 - Remove all supplies and equipment. Clean interior of box with disinfectant as needed. Insure integrity of bag and equipment is stocked per inventory list.
- Long Back Boards:
 - Clean all surfaces with approved solution, Inspect straps for wear, and latching devices for malfunction.
- Scoop Stretcher
 - Clean all parts and surfaces with approved solution, inspect latching devices and lubricate as necessary.
- Monitor/Defibrillator:
 - Wipe exterior surfaces, inspect shell for damage, and examine cables for cracking, fraying or plug defects, stock supplies in monitor case as per inventory lists. Insure batteries are fully charged

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- Vacuum Splints
 - Open and clean all parts, inspect Velcro closures, inspect pump and valves.
- Hare Traction Splints
 - Inspect moving parts, lubricate as needed, inspect straps for wear and foot strap for wear or damage.
- IV Pump
 - Insure pump is charging, unit should be clean, activate unit and insure it operates properly.
- COT
 - Clean with approved solution, lubricate wheel bearings, and lubricate latches and mechanical apparatus as needed. Inspect for proper operation. Clean mattress cover with disinfectant. Inspect for straps for proper latching or damage.
- LUCAS
 - Clean all surfaces, inspect for damage, examine cables for cracking, fraying or plug defects. Insure batteries are fully charged.
- CPAP
 - Clean with approved solution, examine all parts for damage,

Any equipment damage or malfunction shall be reported to the director or a member of the charge staff immediately.

All cleaning shall be documented on the appropriate form and given to the director each month for review.