

IOWA COUNTY ROAD SUPERINTENDENT

JOB SUMMARY:

Under general supervision of the County Engineer; to supervise and schedule a wide variety of construction, maintenance, and repair activities on county roads and bridges; and to perform duties as required.

FACILITY AND WORK AREA:

Work Location: Iowa County, Iowa

Office Location: Engineer's Office in Marengo, Iowa.

JOB FUNCTIONS

Iowa County Secondary Roads supervises all secondary roads within Iowa County, these consist of mostly roads that are; outside city limits, not interstates, and not state highways.

Example of Essential Job Functions:

The following are a list of duties that are required, but not limited to:

- Consult with the County Engineer on a daily basis.
- Supervises, schedules, and assigns daily work activities for ±30 Iowa County employees.
- Monitors roads during winter driving conditions and evaluates safety level. (This is done at all times, day or night, during winter storm events).
- "Call in" employees during emergency situations.
- Inspects roads, bridges, and culverts for replacement or maintenance issues.
- Receives and place phone calls to the general public.
- Schedules and places on-site meetings with the general public.
- Evaluates job performance of county personnel.
- Approves and regulates permit applications; in accordance with Iowa County's specifications.
- Evaluates Iowa County's work schedules/needs and approves sick and vacation time accordingly.
- Perform One-Calls.
- Perform related duties as required.
- Ready to answer calls 24 hours a day, seven days a week.
- May be required to work after hours during snow and emergency events.

ENTRY REQUIREMENTS

- Must be a Legal U.S. Citizen.
- Must be at least 18 years of age.
- Must have clean driving record.
- Must pass a background check.
- Possession of and maintain a valid Iowa CDL (Class A or B) is preferred.
- Must pass department physical ability test.
- Minimum 5 years of County or DOT experience; in-lou-of county experience, supervisory experience may be acknowledged.
- Knowledge of computers and technical skills.
- Good leadership, communication, and scheduling skills.
- Knowledge of the practices of vehicle maintenance.

Other Job Functions:

Physical Characteristics of the Job: This position can be classified as Very Heavy Work requiring exertion of up to one hundred (100) pounds of force occasionally. The successful candidate will need a physician's release regarding the Essential Job Function Analysis Form below. (Current Iowa County Employees don't need to be tested)

Essential Job Function Analysis Form:

Physical Demands: "X" indicates the amount of time the employee spends performing job functions:											
None = 0%			Seldom = Up to ½ hr.			Occasionally = Up to 3 hrs.					
			Frequently = 3 - 6 hrs			Constantly = 6 - 8+ hrs.					
	<u>N</u>	<u>S</u>	<u>O</u>	<u>F</u>	<u>C</u>		<u>N</u>	<u>S</u>	<u>O</u>	<u>F</u>	<u>C</u>
BODY POSITIONS						ENVIROMENTAL					
Standing				X		Dust					X
Sitting, while operating					X	Noise				X	
Walking, short distances				X		Vibrations, bouncing/jarring					X
Kneeling			X			Chemical Agents			X		
MOVEMENTS						Biological Agents			X		
Bending / Stooping				X		Excessive Heat					X
Twisting				X		Excessive Cold					X
Crawling		X				Slippery Surfaces					X
Squatting		X				Sharp Objects					X
Balancing, while in/out of Truck				X		High Traffic Areas					X
Reaching Overhead				X		JOB SPECIFIC					
Reaching Forward				X		Indoors 10% Maint. Activities				X	
Climbing – on/off Equipment					X	Outdoors 90% Operating Truck					X
Neck Flexion / Extension				X		Driving Equipment					X
USE OF HANDS						Power Tools / Equipment				X	
Grasping / Handling					X	Heavy Labor				X	
Powerful Grasp				X		Sight / Hearing / Speech					X
Fine Manipulation, using tools				X		Other	X				
Keyboarding		X				Other	X				
LIFT / CARRY						PUSH / PULL					
0 - 10 lbs.					X	0 - 10 lbs.					X
11 – 25 lbs					X	11 – 25 lbs					X
26 – 50 lbs				X		26 – 50 lbs				X	
51 – 75 lbs			X			51 – 75 lbs			X		
76 – 100 lbs			X			76 – 100 lbs			X		
Over 100 lbs		X				Over 100 lbs		X			

Environmental Conditions: The work is performed both inside and outside and includes seasonal exposure to cold and heat. The worker is exposed to darkness and poor lighting, fumes/odors, isolation, moving machinery, noise, visual strain, and working on uneven grounds. Also, the work may expose the employee to significant work pace pressure, and irregular hours.

Visual Requirements: Employees must meet and maintain visual requirements to obtain a Driver's License from the State of Iowa.

Iowa County retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modification as a reasonable accommodation for a qualified individual.

OTHER

Application Deadline: Monday, September 21, 2026 at 3 p.m.

Regular Hours are: 7:00 am to 3:30 pm Monday thru Friday.

Annual Job Salary: \$84,901.87 + longevity

Vehicle: Road Superintendent may be allowed to drive a company vehicle home, if residence is within Iowa County limits. Vehicle is to use for County purposes only.