



Iowa County Emergency Management

January 4, 2022 @ 6:00pm
Iowa County EMA Office
Marengo, Iowa

Minutes

Call to Order by Commission Chair Sheriff Rotter @ 6:00 PM

Attendance: EMA Staff- Josh Humphrey

Commission members- Sheriff Rotter, Rabe, Grier, Ward, Heitshusen, Pawlak, and 911 Coordinator Klaaren

Absent were: Schott, EMA Staff Husband, Fry, Stoner, Cavin

Public in attendance- Williamsburg Police Chief Justin Parsons

Approval of Agenda – Motion by Rabe to approval the 1-4-22 agenda with correction to date and removal of FY21 amendment in New Business, Second by Ward. All Ayes

Public Comment- Chief Parsons spoke to the group about the value of EMA and Humphrey particularly. He explained that EMA is what keeps things going behind the scenes that many never see. Chief Parsons expressed that in 10 years EMA has come a long way and we would not want to lose Humphrey and step backwards. Chief Parsons explained that Humphrey goes well beyond anything written in his job description in service of the citizens of Iowa County. He is available at all times and is willing to help in areas most other EMA Coordinators would find out of their purview. Mayor Rabe also voiced that it seems like scenes and things mesh better than in the past with EMA having the involvement that is present.

Approval of Previous Meeting Minutes Motion by Rabe to approve the 10-7-21 minutes, second by Heitshusen All ayes.

Old Business

Amana Siren Project- Humphrey explained that the sirens have been installed and tested. He is now working on completing all of the paperwork required for the grant so that the project can be closed out.

Amana Paging Site- Humphrey explained that the additional paging site had been added in amana on one of the Siren poles to boost the coverage in that area. Humphrey talked about the advantage to Swissphone paging and the ability to add a paging site for a small cost.

New Business

Commission Elections- Motion by Rabe to keep the current elected positions as they are Chair Sheriff Rotter, Vice-Chair Heitshusen, Secretary Humphrey, Seconded by Ward. All Ayes.

Budget FY23- Humphrey walked thru the budget with the group and explained the line items. Humphrey explained that this budget has been hard due to the uncertainty of what all will be needed when the new building is done and what the operational costs will be. Brian Ward spoke on the salary for the coordinator and that we he felt the number in the budget was in line with what his review of other counties around had. Group had some discussion about how Iowa County is only a 1 person where many of the surrounding have 2 or more employees.

Budget FY23 Public Hearing- Motion by Ward to set public hearing for January 27th 2022 at 6pm at the EMA office, seconded by Pawlak, All Ayes

Annual Bylaw Review- Humphrey provided the group with a copy of the Bylaws and explained that nothing had changed and that we just review them annually. Mayor Rabe asked that we update the signature page as it is several years old. This will be completed at the next meeting.

Fee Schedule for Iowa County Rescue Review- Humphrey presented the group with the current fee schedule and did recommend any changes to it. Commission members agreed to keep it as is.

Approval Updated Procurement Policy- Humphrey provided a copy of the update procurement policy with all of the new federal language in it as of July 1 2021. This was tabled for next meeting so members could review.

Approval Equipment and Property Procedure- Humphrey provided the group with a new required policy for federal grants. This was also tabled for next meeting so members could review.

Rescue Building/ EOC Update- Humphrey provided a brief update that it looks like the building is sitting on site and the concrete footings have been poured.

Other Business

Adjourn- Motion by Rabe, second by Ward to adjourn @ 7:16pm



Iowa County EMA Commission Meeting Sign in Sheet

Elected Members	Signature	Representing
Kevin Heitshusen	<i>[Signature]</i>	Iowa County Board of Supervisors
Sheriff Rob Rotter	<i>[Signature]</i>	Iowa County Sheriff
Matt Stoner	Absent	City of Parnell
Adam Rabe	<i>[Signature]</i>	City of Marengo
Brian Ward	<i>[Signature]</i>	City of Ladora
Richard Fry/Mick Gorsch	Absent	City of Millersburg
Dan Strohman	Absent	City of North English
Adam Grier	<i>[Signature]</i>	City of Williamsburg
Roger Pawlak/Dan Cavin	<i>[Signature]</i>	City of Victor
Appointed Members	Signature	Representing
Josh Humphrey	<i>[Signature]</i>	Iowa County EMA
Alan Husband	Absent	Iowa County EMA Assistant Director
Paige Klaaren	<i>[Signature]</i>	Iowa County 911
	<i>[Signature]</i>	Victor

