



Iowa County Emergency Management

January 27, 2022 @ 6:00pm
Iowa County EMA Office
Marengo, Iowa

Minutes

Call to Order by Commission Chair Sheriff Rotter @ 6:00 PM

Attendance: EMA Staff- Josh Humphrey

Commission members- Sheriff Rotter, Rabe, Grier, Ward via phone, Heitshusen, Pawlak, and 911 Coordinator Klaaren

Absent were: Schott, EMA Staff Husband, Fry, Stoner, Cavin

Public in attendance- Williamsburg Police Chief Justin Parsons, Mary Miller, Lori Miller, Mark Tiedt

Approval of Agenda – Motion by Heitshusen to approval the 1-27-22 agenda, second by Rabe, All ayes

Public Hearing- Sheriff Rotter opened the Public Hearing at 6:01. Humphrey advised he had included 2 letters received in the Boards packet. No other comment received.(letters are attached at the bottom of the minutes) No other public comment at this time. Sheriff Rotter closed the public hearing at 6:03pm.

Approval of Previous Meeting Minutes Motion by Pawlak to approve the 1-4-2022 minutes, second by Heitshusen All ayes.

Old Business

New Business

FYE 2023 Budget Adoption- Sheriff Rotter requested comments on the budget adoption. Mayor Grier began the conversation, stating that he felt that the salary increase should be 4% for Humphrey, he stated that Williamsburg was getting 4% and Johnson County was 5% for this year. Sheriff Rotter commented that it was hard to compare our coordinator to other counties due to all the added responsibilities. Mayor Rabe agreed that many extra things are being completed by Humphrey and many hours are being put in. Vice-Chair Heitshusen spoke about the compensation board recommendation of 6% and 10% and he understood why 10% was added to the budget with the public safety connection. Humphrey spoke briefly on his own behalf. This is the first time in 10 years he has requested a raise normally the commission just follows what the rest are getting. Over the last 2 years additional duties have been added to the position as permanent things even though Humphrey had been doing a lot of it since 2017 when Sally Hall became ill. Councilman Ward then spoke on the phone, that we shouldn't be worrying what the City of Williamsburg is giving for raises we should be doing what is right for EMA as it is a county-wide service. He talked about Humphrey and the drone program and that there are a lot of nights when everyone is nice and cozy in bed and he is being called out to help. At this time, Lori Miller requested to speak to the board and Sheriff Rotter allowed those in the public to speak. Ms. Miller explained to the board many don't understand all the things that Humphrey does behind the scenes with not only EMA but with the Sheriff's Office and county wide public safety. She

spoke about how Humphrey is basically the IT person for daily issues at the Sheriff's Office without asking for anything. She talked about the COVID PPE distribution that is still ongoing that he is doing without any additional staff. She briefly spoke about the Sheriff's Office new RMS system and the daily support he provides for that countywide. Mark Tiedt then spoke to the group that they didn't understand the number of hours and commitment Humphrey has to the county. Mr. Tiedt stated that he believes Humphrey likely puts in 60+ hours a week without hesitation. He stated he lives in Amana and his taxes are high but he feels if anyone deserves a 10% raise that Humphrey would be that person. Sheriff Rotter explained that he had heard a lot of discussion, asked if there were any motions that needed to be heard. Motion by Rabe to adopt the budget as written, second by Pawlak. Ayes were: Rabe, Ward, Pawlak, Rotter, Grier. Nays were: Heitshusen

Approval Updated Procurement Policy- Motion by Heitshusen to approve as written, second by Rabe. All Ayes

Approval Equipment and Property Procedure- Motion by Grier to approve as written, second by Heitshusen. All Ayes.

Rescue Building/ EOC Update- Humphrey provided a brief update that it looks like the building is starting to be put up. Will be working on sale documents and that process soon.

Approval for Request for bids for sale of 1997 Ford Pickup- Humphrey explained that since the new rescue had now arrived and was in service, he would like to put out for sealed bids the sale of the 1997 truck. Humphrey had spoken with Capper Auto and he advised of some options for minimum bid the group discussed and decided to started the bids at \$10000 with the right to refuse any and all bids. Motion by Pawlak to open bids for 30 days for a minimum of \$10000 and post in our County wide newspaper, second by Heitshusen. All Ayes.

Other Business

Adjourn- Motion by Rabe, second by Heitshusen to adjourn @ 6:40 pm



Iowa County EMA Commission Meeting Sign in Sheet

Elected Members	Signature	Representing
Kevin Heitshusen	<i>[Handwritten Signature]</i>	Iowa County Board of Supervisors
Sheriff Rob Rotter	<i>[Handwritten Signature]</i>	Iowa County Sheriff
Matt Stoner	Absent	City of Parnell
Adam Rabe	<i>[Handwritten Signature]</i>	City of Marengo
Brian Ward	Present via Phone	City of Ladora
Richard Fry/Mick Gorsch	Absent	City of Millersburg
Dan Strohman	Absent	City of North English
Adam Grier	<i>[Handwritten Signature]</i>	City of Williamsburg
Roger Pawlak/Dan Carvin	<i>[Handwritten Signature]</i>	City of Victor
Appointed Members	Signature	Representing
Josh Humphrey	<i>[Handwritten Signature]</i>	Iowa County EMA
Alan Husband	Absent	Iowa County EMA Assistant Director
Paige Klaaren	<i>[Handwritten Signature]</i>	Iowa County 911

1/16/2022

To Whom It May Concern

I would like to take the opportunity to point out the asset that Josh Humphrey and the Iowa County Emergency Management program has been to the Amana Retirement Community.

I first had the opportunity to work with Josh several years ago when changes to the federal guidelines for nursing homes went into effect. The new regulations required nursing homes to have an emergency disaster program in place. Josh was generous enough to meet with not only myself but also another Iowa County nursing home and the local Iowa County hospice agency. Josh educated us on the emergency services available to our facilities and supplied us with added resources we could use in our emergency disaster plans.

Josh also aided our facility in setting up our WENS account and also the transition to the RAVE system to use in emergency situations. These systems allow us to notify our staff and resident's families of emergencies at our facility.

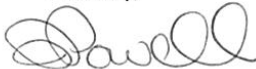
As part of our federal guidelines, it is required that we collaborate with our local emergency management organization on an ongoing basis. Josh has always been more than willing to help us and get us the information we need to stay in compliance with our requirements. Without Josh and the Emergency Management program, I'm not sure how we would continue to remain in compliance with our regulations.

It goes without saying, that Josh has also been an asset to our facility during the COVID-19 pandemic. Without assistance from Josh's department and the Iowa County Health Department, we wouldn't been able to make it through the COVID-19 outbreak we had at the nursing home. Josh checked in with our facility to make sure we had the supplies we needed. He brought PPE supplies to us on more than one occasion when we were unable to receive them from our suppliers.

Most people don't realize how vital these services are to Iowa County until you are in the position of needing their service. Josh has always been more than willing to help our facility when I have reached out to him with questions or needs.

Please keep in mind how important it is to have people in positions that are knowledgeable, have relationships with the people of Iowa County, and have put in the time and effort to make a quality program for Iowa County residents.

Sincerely,



Tanya Powell

Licensed Nursing Home Administrator

Amana Retirement Community

WILLIAMSBURG COMMUNITY SCHOOL DISTRICT

Dr. Chad Garber, Superintendent
319-668-1059

Lynell O'Connor - Jr/Sr High Principal
319-668-1050

Brent Zirkel - Elementary Principal
319-668-2301

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25 January 2022

To whom it may concern:

As superintendent of Williamsburg Community Schools, I know that budgets are critical to protecting local, state, and federal dollars and ensuring that the public purpose is clear for expenditures. Budgets are also opportunities to establish priorities and build foundations for growth and progress in the future. You know those things, as well, and I certainly don't envy your positions as Supervisors, making decisions related to so many areas of the County, from public safety to roads to staff in multiple departments to public health to tourism to economic development...and on and on. As I said, I don't envy the wide breadth of the scope for which you're responsible.

As you make decisions for the coming year, I wanted to share some of the ways in which Josh Humphrey and the Iowa County Emergency Management Department interacts and impacts our school district:

- We recently purchased additional hand-held radios for building leaders and are making a slight change in how we use available repeaters/frequencies in the district. Josh has begun work to allow our radio frequency to be patched into the County's system so that in the event of an emergency, County and City officers and emergency response teams will be able to talk directly to our staff members. For example, in the event of an accident with our buses, the new radio system will allow for communication directly from a dispatcher to a bus driver on the scene, allowing more predictable, consistent communication from the scene of the incident. That investment by the County in communication is pretty awesome, and one that we hope to continue to build on as a resource here in our district.
- We've also been fortunate at Williamsburg Schools to benefit from the County's investment in expanded radio coverage, especially at Williamsburg Jr./Sr. High School. A recent project, at the County's expense, has provided greater radio coverage in places in our building that weren't covered in the past. Eliminating these "dead spots" for radio traffic will help responders in the event that they are called to our building. We do appreciate the allocation of funds by the County to make such a project possible.
- We also worked with Josh during our most recent full scale active intruder drill at Mary Welsh Elementary School. The event required coordination from numerous agencies—including the school—and we looked to Josh and county emergency management for guidance and leadership. The drill was an important step in improving our capacity to respond to an active intruder, and without the County's coordination, we certainly wouldn't have had the time, resources, or connections to make such an event happen. But it was an important step in enhancing our buildings' safety.

I work with Josh and the Iowa County Emergency Management Department on other occasions, and I'm thankful that he takes my calls and answers questions. He helped to review our most recent addition of our Emergency Operations Plan, helped us make decisions regarding the purchase of our newest radios, and offered perspective on increasing the reliability of our current communication system. We appreciate the County's allocation of funds to the Emergency Management

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