

# Iowa County Conference Board Meeting Minutes

## Wednesday, February 1

Kevin Heitshusen called the meeting to order at 5:00 p.m. at the East Courthouse Annex, Marengo, Iowa.

Those present were:

Supervisors: Kevin Heitshusen  
Alan Schumacher  
Jon Degen  
Chris Montross

School Boards: Mark Armstrong - Williamsburg  
Trent Forrest - EV

Mayors: Adam Rabe – Marengo  
Roger Pawlak - Victor  
Adam Grier - Williamsburg

Also present were Liz Kriegel, Assessor, Marcy DeMeulenaere, Deputy Assessor & Laura Dietrich, Field Appraiser and Ashlea Mente, Office Manager.

A quorum was declared present.

Motion by Adam Rabe and seconded by Jon Degen to **approve the agenda**. All aye, motion carried.

Motion by Jon Degen and seconded by Adam Rabe to **approve the minutes** of February 16, 2022. All aye, motion carried.

Liz Kriegel gave an office update including:

1. Overview of Conference Board duties and responsibilities
2. Discussion on current housing market, new home construction, increase in commercial sales

Motion by Adam Grier and seconded by Mark Armstrong to reappoint Jim DeSmet to the **Board of Review** with term ending December 31, 2027. All ayes, motion carried.

Discussion on Examining Board appointment. At the next meeting each voting unit will need to appoint an individual to sit on the Examining Board.

There was discussion regarding out of state travel for the Assessor to attend the Eagleview Assessor Conference. This was previously approved at the February 19, 2020, Conference Board meeting but the conference was delayed due to Covid-19. Motion by Roger Pawlak and seconded by Trent Forrest to **approve out of state travel to the Eagleview Assessor Conference**. All aye, motion carried.

Motion by Mark Armstrong and seconded by Adam Grier to authorize the hiring of outside legal counsel in the event of a commercial/industrial protest to PAAB or District Court. All ayes, motion carried.

Liz Kriegel, Assessor, presented the proposed FY 2024 budget amounts. Proposed salary increases reflected a 9% salary increase for the Assessor and Deputy Assessor. Additional discussion that a 9% increase was requested for all positions in the Assessor's Office. Motion by Trent Forrest and seconded by Roger Pawlak to **set the Assessor salary at \$81,280 and the Deputy Assessor salary at \$69,087 and to set the office staff salaries with a 9% increase**. All aye, motion carried.

There was minimal discussion concerning the FY 2024 budget. Motion by Trent Forrest and seconded by Adam Rabe to set the public hearing for FY 2024 budget for February 22, 2023, at 5 p.m., at the East Annex, Marengo, IA. All aye, motion carried.

Motion by Chris Montross and seconded by Adam Grier **to adjourn** at 5:45 pm. All aye, motion carried.

Respectfully submitted,

Liz Kriegel  
Iowa County Assessor