



Iowa County Emergency Management

February 23, 2023 @ 6:00pm
Iowa County EMA Office
Marengo, Iowa

Minutes

Call to Order by Commission Chair Sheriff Rotter @ 6:00PM

Attendance: EMA Staff- Josh Humphrey

Commission members- Sheriff Rotter, Pawlak, Rabe via zoom, Grier, Heitshusen, Cavin, Ward, and 911 Coordinator Klaaren

Absent were: EMA Staff Husband, Fry, Stoner

Public in attendance- Abigail Maas, Justin Parsons via zoom

Approval of Agenda – Motion by Heitshusen to approval the 2-23-23 agenda, second by Ward, All ayes

Public Hearing For FY24 Budget- Sheriff Rotter opened the public hearing at 6:01pm. Abigail Maas representing herself she stated was in attendance again and handed out a packet of papers to some of the commission members and emailed a copy to Mayor Rabe. Ms. Maas begin by stating the coordinator had violated Iowa Code 331.437 which is a criminal offense by over spending the budget by \$8,091.18. Some of the documents provided showed the increase in the EMA budget over the last several years. Ms. Maas still contests the Attorney Generals most recent ruling and doesn't believe that it is accurate and she will be asking the county attorney for further. Ms. Maas also claimed that the state budget and the budget sheets provided to the county didn't match and that EMA had a \$1 million dollar budget. Humphrey started by questioning the over spending of the budget and where Ms. Maas had got her figures from. She showed the treasurers General Ledger sheet for FY21/22 that showed the \$8k number. Humphrey explained to Ms. Maas that the document she provided shows that we used \$8k out of our carry over funds and didn't in fact over spend the budget. Humphrey pulled up the budget sheet on the screen for the group and showed that in fact EMA had \$2045.61 left in the budget to be spent for FY21/22. Humphrey then asked about the document referenced on the \$1 million budget and explained that the numbers she had were not the budget of EMA in fact the budget was \$619,206 for this current fiscal year. Ms. Maas stated she was only able to see that by coming to the meeting and Humphrey explained that anyone can go to the Iowa Department of Management site and see budget documents. Ms. Maas then stated that the Board of Supervisors had recently approved a 6% raise and that a policy was in place that all departments follow that. Again, Humphrey stated that wasn't a true statement and that no such policy existed. The board of supervisors follow give many different raises across all the departments somethings following compensation board recommendation, sometimes union agreed upon amounts, sometimes cost of living, and sometimes doing something totally different with midyear raises and sign on bonuses. Humphrey further explained that this commission is free to evaluate all of those options and is not controlled by the board of supervisors. Ms. Maas finished by saying that she would just like the commission to consider what she had said. Justin Parsons spoke via zoom stating that he appreciates the assistance he gets from Humphrey and that there is a lot that happens behind the scenes that no one will ever see and that should be very apparent with what has recently happened in Marengo with C6 Zero and how well that incident was handled on the response side. Sheriff Rotter spoke about public safety jobs and competition and that people

were not lining up to take these positions. He also stated that he feels that without some significant compromise the Sheriff's Union would be going to arbitration as the wages in Iowa County are significantly lower than others around us. Sheriff Rotter also spoke about how EMA has always been the right hand of the Sheriff's Office as far back as he can remember and many things are done with EMA that normally would take additional Sheriff's Office staff. Sheriff Rotter also spoke directly about Humphrey stating that he knows for a fact he works more 60 hours weeks than 40 and that he doesn't complain that he has to do that.

Motion by Heitshusen to close public hearing at 6:36pm., seconded by Ward.

Approval of Previous Meeting Minutes Motion by Heitshusen to approve the 2-2-2023 minutes, second by Ward All ayes.

Old Business

C6 Zero Fire Update- Humphrey explained that the grant paperwork had been signed and approved to replace the fire gear and equipment for the agencies that responded to the incident. EMA will be the agency the is the local grant manager and will get reimbursement requests from the agencies and then will pay them once the funds are received from the state. Humphrey also explained that cleanup operations have started on the stormwater pond and is expected to be completed in 22 days. Sheriff Rotter spoke about Senator Driscoll and the appreciation we have for the work that she did to make sure this got going.

New Business

Budget FY23/24 – Humphrey started the conversation explaining that the most recent published budget reflexed the 2% Healthcare increase instead of the 10% that was originally projected. Grier spoke about hearing the board of supervisors 6%. Sheriff Rotter asked if that was a motion and Grier stated he just wanted to open the conversation. Some discussion among the group was had about raises across all employees. Grier then mentioned that he had looked up the Johnson County Asst Director and his midpoint was \$75,000. Heitshusen than asked if he wanted the 6% or the 9% that was published, Grier stated he was just putting out facts. Ward stated that he understands the Board of Supervisors are worried about other offices complaining and he explained that if they would like to ride with Humphrey in the middle of a blizzard at midnight out on I80 to extricate a person that is badly injured he would then entertain them on the complaints. Ward then went on to Motion to approve the budget as written, seconded by Pawlak. Sheriff Rotter requested a roll call vote. Grier-Aye, Ward-Aye, Heitshusen-Nah, Pawlak-Aye, Rabe-Nay(stated he had 30 employees to think about and it was nothing personal), Sheriff Rotter stated he didn't need to vote but he was an Aye if a tie breaker was needed. Motion Passed 4-2.

Radio System Maintenance Amendment #1- Motion by Heitshusen for chair to sign radio maintenance amendment #1, second by Grier all ayes.

Updated Procurement Policy for Federal guidelines and grants- Motion by Grier to approve as written, second by Heitshusen, all ayes.

Other Business

Humphrey briefly talked that we would be doing a budget amendment in the future for the C6 Project and that Ragbrai is stopping for a lunch stop in Marengo this year so some significant planning efforts will be underway for that shortly.

Adjourn- Motion by Heitshusen, second by Grier to adjourn @ 7:23 pm



Iowa County EMA Commission Meeting Sign in Sheet

Elected Members	Signature	Representing
Kevin Heitshusen		Iowa County Board of Supervisors
Sheriff Rob Rotter		Iowa County Sheriff
Matt Stoner	Absent	City of Parnell
Adam Rabe	Present via Zoom	City of Marengo
Brian Ward		City of Ladora
Richard Fry/Mick Gorsch	Absent	City of Millersburg
Dan Strohman	Absent	City of North English
Adam Grier		City of Williamsburg
Roger Pawlak/Dan Cavin		City of Victor
Appointed Members	Signature	Representing
Josh Humphrey		Iowa County EMA
Alan Husband	Absent	Iowa County EMA Assistant Director
Paige Klaaren		Iowa County 911

331.433 Estimates submitted by departments.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in [section 24.2, subsection 2](#), having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

- The proposed expenditures of the office or department for the next fiscal year.
- An estimate of the revenues, except property taxes, to be collected for the county by

the office during the next fiscal year.

2. On or before January 20 of each year, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

[83 Acts, ch 123, §17, 209](#)

331.437 Expenditures exceeding appropriations.

1. It is unlawful for a county official, the expenditures of whose office come under [this part](#), to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

2. A county official in charge of a department or office who violates [this section](#) is guilty of a simple misdemeanor. The penalty in [this section](#) is in addition to the liability imposed in [section 331.476](#).

[83 Acts, ch 123, §21, 209; 2019 Acts, ch 59, §105](#)

Date - 2/23/23
Time - 16:47:16

Iowa County Treasurer - Accounting
General Ledger Detail by Fund

Program - TR20481
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Date range: 07/01/2021 to 06/30/2022
Funds: 70000

70000	Disaster Service Fund	Beginning Balance	60,708.85
		Revenues	468,085.47
		Disbursements	476,176.65
		Ending Balance	52,617.67
		Totals	
3	2304	State Grant Emergency Mgmt	36,361.87
3	2511	Emergency Mgmt Services Agency	365,000.00
3	8490	Miscellaneous	66,723.60
4	20000	Auditors Warrants Paid	476,176.65
		Total Fund 70000	8,091.18-

*overspent
2/22*

Total all Funds Selected

Beginning Balance	60,708.85
Revenues	468,085.47
Disbursements	476,176.65
Ending Balance	52,617.67

End of report