

The Iowa County Board of Supervisors met January 2, 2024. Brandy Enochson, Iowa County Auditor, called the meeting to order at 1:00 p.m. Degen, Heitshusen, Maas, Montross, and Schumacher were all present.

Brandy Enochson, County Auditor, asked for nominations for Chairperson.

Motion by Schumacher, seconded by Montross to **nominate Kevin Heitshusen** to serve as Chairperson for 2024. Nominations ceased. Roll call Vote as follows: Degen – Aye, Heitshusen – Aye, Maas – Aye, Montross – Aye, Schumacher – Aye, motion carried.

Motion by Degen, seconded by Schumacher to **nominate Abigail Maas** to serve as Vice-Chairperson for 2024. Nominations ceased. All aye, motion carried.

2024 Board of Supervisors Chairperson is Kevin Heitshusen and Vice-Chairperson Abigail Maas.

Motion by Schumacher, seconded by Montross to **approve the agenda**. All aye, motion carried.

Motion by Degen, seconded by Montross to **approve the minutes** from December 29, 2023. All aye, motion carried.

Motion by Maas, seconded by Degen to **authorize the auditor to issue a warrant to the Iowa County Sheriff or Iowa County Deputy Sheriff when expenses will be incurred to transport a defendant or prisoner**. The receipts will be turned into the Auditor's office upon returning to the County. If the total paid is more than actual expenses, the balance will be turned back to the Auditor. If the total paid is less than actual expenses, the remaining balance will be reimbursed with the next claim processing. All aye, motion carried.

Motion by Degen, seconded by Maas to **designate Marengo Pioneer Republican, Williamsburg Journal Tribune, and Hometown Current as the official county newspapers**. Aye, Degen, Maas and Montross. Nay, Schumacher, motion carried.

Motion by Schumacher, seconded by Maas to **authorize the Auditor to issue payroll warrants** according to Code of Iowa chapter 331.506(3) b. All aye, motion carried.

Motion by Schumacher, seconded by Montross to **authorize the Auditor to pay claims for postage and utility bills (heat, electric, telephone, water, and sewer) when penalty will incur before the board can approve individual claims**. All aye, motion carried.

Motion by Maas, seconded by Montross to **follow Iowa Code section 331.504 duties of the clerk relative to recording minutes of the board**. The minutes of the board shall include a record of all actions taken and the complete text of the motions, resolutions, amendments, and ordinances adopted by the board. All aye, motion carried.

Motion by Degen, seconded by Montross to **authorize the Auditor or designated employees to open mail to the Board of Supervisors with the exception of letters marked personal and confidential.** All aye, motion carried.

Motion by Degen, seconded by Montross to **set the official meeting day and time** as Friday at 9:00 a.m., this will be reconsidered July 1, 2024, or meeting thereafter. All aye, motion carried.

Motion by Maas, seconded by Degen to **approve the current agenda format.** All aye, motion carried.

Motion by Schumacher, seconded by Degen to **set the rate for indigent burials at \$300 for opening and closing the grave and \$2500 for funeral expenses, to set the rental assistance rate at \$400, and to set the medical reimbursement rate at \$500.** All aye, motion carried.

Motion by Schumacher, seconded by Montross to **set the mileage rate for County Employees at the IRS rate of .67 cents/mile,** effective January 2, 2024. All aye, motion carried.

Motion by Maas, seconded by Schumacher to **set the election pay rate for calendar year 2024 per Resolution 2024-01-02 B** as follows:

**Resolution # 2024-01-02 B**

Whereas, Iowa County Auditor, Brandy Enochson requests that the Iowa County Board of Supervisors approve Chairperson and Precinct Election Official Compensation for all Elections held in Iowa County for FY 24-25 be as follows; Chairperson Compensation, Full day compensation per election \$150.00, Half day \$100.00. Precinct Election Officials, per election Full day \$130.00, Half day, \$90.00.

NOW, THEREFORE IT BE RESOLVED Iowa County, Iowa authorizes the Precinct Election Official Compensation as presented by the County Auditor today January 2, 2024.

All aye, motion carried.

Motion by Maas, seconded by Montross to **set Veteran burial at \$300 for opening and closing the grave and \$2500 for funeral expenses, to set the rental assistance rate at \$400 and to set the medical reimbursement rate at \$500.** All aye, motion carried.

Motion by Degen, seconded by Montross to **authorize the County Auditor to issue warrants to the County Attorney or Assistant County Attorney when papers need to be served.** All aye, motion carried.

Motion by Schumacher, seconded by Montross to **authorize the Chairperson to sign and approve Resolution 2023-1-3 regarding diligent search** as follows:

**Resolution # 2024-01-02**

**WHEREAS,** the only chargeable fees currently for a diligent search is mileage made in trips made for service in Iowa County and,

**WHEREAS,** the diligent search may require multiple trips due to the individual's change of address and,

**WHEREAS**, the Iowa County Sheriff has estimated the cost to his office of processing a diligent search is \$15.00.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Iowa County Sheriff may now charge a fee in connection with EACH diligent search, which fee will reflect the actual cost of labor and materials to process the paperwork in connection with a diligent search.

**IT IS FURTHER RESOLVED** that the said fee shall be \$15.00 for the diligent search plus any incurred mileage, the Sheriff may raise or lower that fee without further Resolution of the Iowa County Board of Supervisors, so long as said fee fairly and accurately reflects the actual cost of labor and materials to handle the paperwork in connection with the diligent search. The original Plaintiff shall be responsible for paying said fee to the Sheriff.  
All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint Becky Birch** to the Conservation Board.  
All aye, motion carried.

The Board did receive one application of interest for the Conservation Board, applicant will remain on file for future appointments.

Motion by Maas, seconded by Degen to **appoint Abigail Maas** to the Iowa County Health Board. All aye, motion carried.

The Board is still considering replacements for Joan Robinson, as she has resigned from the Iowa County Health Board. A replacement will be made at a later meeting.

Motion by Degen, seconded by Montross to **re-appoint Jim Claypool for a 6 - year term on Civil Service Commission** for Deputy Sheriff's. All aye, motion carried.

**Motion by Maas, seconded by Montross to re-appoint MH/MR/DD Advisory Board Member:** Jeannine Scandridge – REA. All aye, motion carried.

Motion by Degen, seconded by Montross to **re-appoint E911 Board Members:** Adam Rabe and Kevin Heitshusen, alternate. All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint EMA Disaster Services Board Member:** Kevin Heitshusen. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint Jonathan Degen as Sixth Judicial District Department of Corrections Representative.** All aye, motion carried.

Motion by Montross, seconded by Schumacher to re-appoint **HACAP Advisory Board Member:** Abigail Maas. All aye, motion carried.

Motion by Montross, seconded by Degen to re-appoint **Region 10 Chief Elected Officials Board Member:** Alan Schumacher. All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint ECICOG Board of Directors Members**: Kevin Heitshusen and Chris Montross to 3-year term. All aye, motion carried.

Motion by Schumacher, seconded by Maas to **re-appoint ECICOG Transit Advisory Committee Member**: Chris Montross. All aye, motion carried.

Motion by Montross, seconded by Degen to **re-appoint Region 10 Transportation Policy Committee Members**: Kevin Heitshusen and Chris Montross, 2-year term. All aye, motion carried.

Motion by Degen, seconded by Montross to **re-appoint Region 10 Transportation TAC – Citizens Members**: Kevin Heitshusen, Matt Amelon and Nick Amelon, 2-year terms. All aye, motion carried.

Motion by Maas, seconded by Schumacher to re-appoint **ECICOG Loan review Committee Member**: Tony Hocamp. All aye, motion carried.

Motion by Degen, seconded by Montross to **re-appoint ECICOG Passenger Transportation Advisory Committee (PTAC) Member**: Marilyn Austin, 2-year term. All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint ECICOG Region 10 Trails Committee (RTAC) Member**: Matt Amelon, 2-year term. All aye, motion carried.

Local Homeless Coordinating Board has disbanded. No action will be taken and will be removed from the list of appointments to be made.

Motion by Maas, seconded by Montross to re-appoint **Central Iowa Juvenile Detention Center Commission Members**: Jonathan Degen and Alan Schumacher, alternate. All aye, motion carried.

Motion by Montross, seconded by Degen to re-appoint **Iowa County Community Development Commission**, Abigail Maas, Alan Schumacher, alternate. All aye, motion carried.

Motion by Montross, seconded by Degen to **re-appoint DECAT-Iowa's Child Welfare Decatorization Program** (Community Partnership Protecting Children is now combined with DECAT) **Member**: Chris Montross. All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint Mental Health Regional Board Members**: Jonathan Degen and Abigail Maas, alternate. All aye, motion carried.

Motion by Schumacher, seconded by Degen to **re-appoint Bill Wyant and Donna Meier** to Marengo Board of Adjustment. All aye, motion carried.

Motion by Schumacher, seconded by Maas to **re-appoint the following people to the Pioneer Cemetery Commission**: Jeff Chapman, Elle Wyant, Janie Adams, Suzanne Kabisch, James Johnson, Vicki Pope, Alan Schumacher and Bruce Adams. And appoint Laverna Moser to the

Pioneer Cemetery Commission. Aye, Degen, Maas, Montross and Schumacher. Nay, Heitshusen, motion carried.

Motion by Montross, seconded by Schumacher to **appoint Jonathan Degen and re-appoint Abigail Maas, as alternate**, to the Mental Health Regional Board. All aye, motion carried.

Motion by Maas, seconded by Degen to **appoint Chris Montross** to Heritage Area Agency on Aging Board of Directors. All aye, motion carried.

Motion by Degen, seconded by Maas to **re-appoint Condemnation Compensation Commission** and replace Ray Garringer with Kevin Heitshusen as follows:

**Farmers:** Marvin Miller, Parnell; Gary Boland, Williamsburg; Jared Maas, South Amana; Roger Kuesel, Victor; Richard Frimml, Marengo; Milford Moennich, Williamsburg; Kevin Koehn, North English.

**Realtors:** Alan Grimm, North English; John Phillips, Williamsburg; Scott Grimm, Deep River; Ken Trimpe, Williamsburg; Julie Carrico, Williamsburg; Jessica Schropp, Williamsburg; Lexi Perez, Williamsburg.

**Owners of Town and City Property:** LeRoy Pope, North English; Dan Strohman, North English; Jennifer Olson, Marengo; Danny Folkmann, Marengo; Matt Stoner, Parnell; John Tibben, Victor; Kevin Heitshusen, Williamsburg.

**Knowledge of Property Valuations:** Grayson Jones, Williamsburg; Chad Driscoll, Williamsburg; Randy Osweiler, Williamsburg; David Malloy, Williamsburg; Liz Kriegel, Marengo; Linda Griggs, Marengo; Sharon Hudepohl, Williamsburg

Motion by Montross, seconded by Schumacher to **re-appoint Road Dept. Advisory Committee Members:** Kevin Heitshusen and Abigail Maas. All aye, motion carried.

Motion by Maas, seconded by Degen to **temporarily replace Conservation Safety Committee Member** with Chris Montross. All aye, motion carried.

Motion by Degen, seconded by Montross to **re-appoint Safety Committee Member:** Alan Schumacher. All aye, motion carried.

Motion by Montross, seconded by Degen to **re-appoint Transportation Committee Members:** Alan Schumacher, Abigail Maas, Becky Fry and Jeannine Scandridge. All aye, motion carried.

Motion by Montross, seconded by Degen to **re-appoint Personnel Committee Members:** Abigail maas and Kevin Heitshusen. All aye, motion carried.

Motion by Degen, seconded by Maas to **re-appoint Iowa County Ambulance Committee Members:** Alan Schumacher and Kevin Heitshusen. All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint Insurance Committee Members:** Abigail Maas and Jonathan Degen. All aye, motion carried.

Motion by Degen, seconded by Montross to **re-appoint Empowerment – Early Childhood Development Member:** Abigail Maas. All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint Buildings & Grounds Committee Members:** Alan Schumacher and Jonathan Degen. All aye, motion carried.

Motion by Degen, seconded by Montross to **re-appoint Iowa Community Insurance Pool Members:** Kevin Heitshusen and, Abigail Maas, alternate. All aye, motion carried.

Motion by Schumacher, seconded by Maas to **appoint Jonathan Degen to Radio Governance Board.** All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint Title VI Coordinator,** Nick Amelon. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint ADA Compliance Officer,** Dylan Healey. All aye, motion carried.

No Township Trustee or Clerk appointments were required, all terms are still valid.

Motion by Schumacher, seconded by Montross to **set the supervisor’s mileage policy** as follows: Supervisors can claim mileage to and from meetings out of Iowa County and be paid at the approved mileage reimbursement rate of .67 cents/mile unless amended by the IRS. No mileage will be paid for when county meetings are attended. All aye, motion carried.

Motion by Maas, seconded by Montross to **approve Resolution 2024-01-02 A regarding Master Matrix Construction** as follows:

**Resolution # 2024-01-02 A**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS,** Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS,** only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS,** only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF IOWA COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

All aye, motion carried.

Motion by Schumacher, seconded by Montross **to approve continuation of Historic Property Rehabilitation Tax.** All aye, motion carried.

**Chair Note:** The Iowa County Board of Supervisors approved handwritten claims paid with warrant numbers 112060 – 112064.

The board briefly discussed FY25 Budgets and Salaries, no action taken and will be discussed at next Board meeting.

Motion by Schumacher, seconded by Montross to **adjourn** at 2:06 p.m. All aye, motion carried.

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Kevin Heitshusen, Chairman

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Brandy Enochson, Auditor

**\*\*\*Minutes are unofficial until approved at the next Board Meeting.\*\*\*-**