



Iowa County Emergency Management

July 2nd, 2024 @ 5:00pm
Iowa County EMA Office
Marengo, Iowa

Minutes

Call to Order by Commission Chair Rotter @ 5:00 PM

Attendance: EMA Staff- Josh Humphrey

Commission members- Sheriff Rotter, Grier(via Zoom), Rabe(via Zoom), Heitshusen, Ward(Via Zoom), and 911 Coordinator Klaaren(via Zoom)

Absent were: Fry, Stoner, Strohman, Refer

Public in attendance- Abigail Maas, Josh Scholtus, Chief Ben Gray, Chief Justin Parsons

Approval of Agenda – Motion by Heitshusen to approve the 6-18-22-2024 agenda, second by Grier, All ayes

Public Comment- No Public Comment

Approval of Previous Meeting Minutes Motion by Rabe to approve the 2-22-2024 minutes, second by Ward All ayes.

Old Business

New Business

Director Job Description- Humphrey and Rotter presented the new language in the job description allowing for employee management. Motion by Heitshusen to modify to allow for hiring of the 1 part time person. Motion didn't get a second. Grier spoke up and stated that he didn't think Humphrey should be able to hire. Motion by Grier to change the description to state that hiring would be at the final approval of the commission. Seconded by Heitshusen. 3 Ayes, 1 No(Rabe) Motion Passes.

Approval of Hire- Motion by Ward, Second by Heitshusen to hire Chris Pankow as the new part-time operations officer at \$22/hour with the incentive to receive \$.50/hour for certifications acquired. All Ayes

Attorney Search- Humphrey briefed the group about the fact that the Iowa County Attorney is no longer going to represent the EMA or 911. He has been looking for attorneys for a couple months and has found one that has knowledge of EMA. The firm can also provide HR assistance if needed. Humphrey received an initial proposal. Sheriff Rotter and Humphrey will work on this further to get an agreement to present at the next meeting. Grier wanted to make sure that the group was aware that he believed ICAP offered 20 hours of free legal service as part of the annual premium. Humphrey will check into that as well. Sheriff Rotter advised that this will be placed on old business for next meeting.

Other Business

Adjourn- Motion by Heitshusen, second by Rabe to adjourn @ 5:15 pm



Iowa County EMA Commission Meeting Sign in Sheet

Elected Members	Signature	Representing
Kevin Heitshusen		Iowa County Board of Supervisors
Sheriff Rob Rotter		Iowa County Sheriff
Matt Stoner		City of Parnell
Adam Rabe	Present via Zoom	City of Marengo
Brian Ward	Present via Zoom	City of Ladora
Richard Fry/Jeff Clark		City of Millersburg
Dan Strohmman		City of North English
Adam Grier	Present via Zoom	City of Williamsburg
Eric Refer		City of Victor
Appointed Members	Signature	Representing
Josh Humphrey		Iowa County EMA
Alan Husband		Iowa County EMA Assistant Director
Paige Klaaren	Present via Zoom	Iowa County 911