

The Iowa County Board of Supervisors met January 2, 2025. Kristen Miller, Iowa County Auditor's designee called the meeting to order at 9:00 a.m. Degen, Heitshusen, Maas, Montross, and Meyer were all present.

Kristen Miller County Auditor's designee, asked for nominations for Chairperson.

Motion by Montross, seconded by Maas to **nominate Kevin Heitshusen** to serve as Chairperson for 2025. Nominations ceased. Roll call Vote as follows: Degen – Aye, Heitshusen – Aye, Maas – Aye, Montross – Aye, Meyer – Aye, motion carried.

Motion by Degen, seconded by Montross to **nominate Abigail Maas** to serve as Vice-Chairperson for 2025. Nominations ceased. All aye, motion carried.

2025 Board of Supervisors Chairperson is Kevin Heitshusen and Vice-Chairperson Abigail Maas.

Motion by Maas, seconded by Montross to **approve the agenda**. All aye, motion carried.

Motion by Maas, seconded by Montross to **approve the minutes** from December 27, 2024. All aye, motion carried.

Motion by Maas, seconded by Degen to appoint Marilyn Austin to serve as Mental Health Advocate for Iowa County. All aye, motion carried.

Motion by Maas, seconded by Montross to **authorize the auditor to issue a warrant to the Iowa County Sheriff or Iowa County Deputy Sheriff when expenses will be incurred to transport a defendant or prisoner**. The receipts will be turned into the Auditor's office upon returning to the County. If the total paid is more than actual expenses, the balance will be turned back to the Auditor. If the total paid is less than actual expenses, the remaining balance will be reimbursed with the next claim processing. All aye, motion carried.

Motion by Maas, seconded by Montross to **designate Hometown Current as the official county newspapers**. All aye, motion carried.

Motion by Degen, seconded by Montross to **authorize the Auditor to issue payroll warrants** according to Code of Iowa chapter 331.506(3) b. All aye, motion carried.

Motion by Montross, seconded by Maas to **authorize the Auditor to pay claims for postage and utility bills (heat, electric, telephone, water, and sewer) when penalty will incur before the board can approve individual claims**. All aye, motion carried.

Motion by Maas, seconded by Montross to **follow Iowa Code section 331.504 duties of the clerk relative to recording minutes of the board**. The minutes of the board shall include a

record of all actions taken and the complete text of the motions, resolutions, amendments, and ordinances adopted by the board. All aye, motion carried.

Motion by Degen, seconded by Montross to **authorize the Auditor or designated employees to open mail to the Board of Supervisors with the exception of letters marked personal and confidential.** All aye, motion carried.

Motion by Degen, seconded by Montross to **set the official meeting day and time** as Friday at 9:00 a.m. All aye, motion carried.

Motion by Maas, seconded by Montross to **approve the current agenda format.** All aye, motion carried.

Motion by Montross, seconded by Degen to **set the rate for indigent burials at \$300 for opening and closing the grave and \$2500 for funeral expenses, to set the rental assistance rate at \$400, and to set the medical reimbursement rate at \$500.** All aye, motion carried.

Motion by Montross, seconded by Degen to **set the mileage rate for County Employees at the IRS rate of .70 cents/mile,** effective January 2, 2025. All aye, motion carried.

Motion by Maas, seconded by Montross to **set the election pay rate for calendar year 2025** as follows: Chairperson Compensation, Full day compensation per election \$150.00, Half day \$100.00. Precinct Election Officials, per election Full day \$130.00, Half day, \$90.00. All aye, motion carried.

Motion by Maas, seconded by Montross to **set Veteran burial at \$300 for opening and closing the grave and \$2500 for funeral expenses, to set the rental assistance rate at \$400 and to set the medical reimbursement rate at \$500.** All aye, motion carried.

Motion by Montross, seconded by Maas to **authorize the County Auditor to issue warrants to the County Attorney or Assistant County Attorney when papers need to be served.** All aye, motion carried.

Motion by Montross, seconded by Maas to **authorize the Chairperson to sign and approve the following resolution regarding diligent search** as follows:

Resolution # 2025-01-02 A

WHEREAS, the only chargeable fees currently for a diligent search is mileage made in trips made for service in Iowa County and,

WHEREAS, the diligent search may require multiple trips due to the individual's change of address and,

WHEREAS, the Iowa County Sheriff has estimated the cost to his office of processing a diligent search is \$15.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Iowa County Sheriff may now charge a fee in connection with EACH diligent search, which fee will reflect the actual cost of labor and materials to process the paperwork in connection with a diligent search.

IT IS FURTHER RESOLVED that the said fee shall be \$15.00 for the diligent search plus any incurred mileage, the Sheriff may raise or lower that fee without further Resolution of the Iowa County Board of Supervisors, so long as said fee fairly and accurately reflects the actual cost of labor and materials to handle the paperwork in connection with the diligent search. The original Plaintiff shall be responsible for paying said fee to the Sheriff.

All aye, motion carried.

Motion by Montross, seconded by Degen to **re-appoint Shane Phillips and to appoint Alan Schumacher to fill vacancy on** the Conservation Board. All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint Dr. Steven Rippentrop and Teresa Sauerbrei** to the Iowa County Health Board. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint Dr. Angela Fultz as Medical Examiner, Dr. Momany as Deputy Medical Examiner and Death Investigators, Matt Fults, Justin Parsons, Adam Rabe, Jon Fiser, Bryon Helt, Christa Bern, Robert Duncan, and Evan Welsh.** All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint Mary Husband for a 6 - year term on Civil Service Commission** for Deputy Sheriff's. All aye, motion carried.

Motion by Montross, seconded by Degen to **appoint Abby Maas as Supervisor Representative to the Landfill Commission – REIC Board.** All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint the following to the Landfill Commission-REIC Board:** John Gahring, Dale Faas, Ehtan Morford, Matt Fults, and Gary Boland. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint Teresa Schutterle and Alan Schumacher to Marengo Planning & Zoning.** All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint MH/MR/DD Advisory Board Member: Jeannine Scandridge – REA.** All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint E911 Board Members:** Adam Rabe and Kevin Heitshusen, alternate. All aye, motion carried.

Motion by Maas, seconded by Degen to **appoint EMA Disaster Services Board Member: Abby Maas and to re-appoint Rob Rotter.** All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint Jonathan Degen as Sixth Judicial District Department of Corrections Representative.** All aye, motion carried.

Motion by Degen, seconded by Maas to re-appoint **HACAP Advisory Board Member: Abigail Maas**. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint Jonathan Degen to serve on Sixth Judicial District Department of Corrections**. All aye, motion carried.

Motion by Maas, seconded by Montross to appoint **Region 10 Chief Elected Officials Board Member: Seth Meyer**. All aye, motion carried.

Motion by Montross, seconded by Maas to re-appoint **ECICOG Loan review Committee Member: Tony Hocamp**. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint ECICOG Passenger Transportation Advisory Committee (PTAC) Member: Becky Fry, 2-year term**. All aye, motion carried.

Motion by Montross, seconded by Schumacher to **re-appoint ECICOG Region 10 Trails Committee (RTAC) Member: Nick Amelon, 2-year term**. All aye, motion carried.

Motion by Maas, seconded by Montross to **appoint Scott Hamlin to the Pioneer Cemetery Commission**. All aye, motion carried.

Motion by Maas, seconded by Montross to re-appoint **Central Iowa Juvenile Detention Center Commission Members: Jonathan Degen and appoint Seth Meyer, alternate**. All aye, motion carried.

Motion by Maas, seconded by Montross to **re-appoint Heitshusen as Supervisor Representative to Williamsburg Zoning Board**. All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint Jared Klosterboer and Kyle Wetjen to Williamsburg Board of Adjustment**. All aye, motion carried.

Motion by Montross, seconded by Maas to re-appoint **Iowa County Community Development Commission, Abigail Maas, and to appoint Seth Meyer as alternate**. All aye, motion carried.

Motion by Maas, seconded by Meyer to **re-appoint DECAT-Iowa's Child Welfare Decatorization Program** (Community Partnership Protecting Children is now combined with DECAT) **Member: Chris Montross**. All aye, motion carried.

Motion by Montross, seconded by Maas to **re-appoint Mental Health Regional Board Members: Jonathan Degen and Abigail Maas, alternate**. All aye, motion carried.

Motion by Degen, seconded by Maas to **re-appoint Condemnation Compensation Commission** as follows **and to appoint Trenton Forrest as a Realtor**. All aye, motion carried.

Farmers: Marvin Miller, Parnell; Gary Boland, Williamsburg; Jared Maas, South Amana; Roger Kuesel, Victor; Richard Frimml, Marengo; Milford Moennich, Williamsburg; Kevin Koehn, North English.

Realtors: Alan Grimm, North English; John Phillips, Williamsburg; Scott Grimm, Deep River; Ken Trimpe, Williamsburg; Julie Carrico, Williamsburg; Trenton Forrest, North English; Lexi Perez, Williamsburg.

Owners of Town and City Property: LeRoy Pope, North English; Dan Strohman, North English; Jennifer Olson, Marengo; Danny Folkmann, Marengo; Matt Stoner, Parnell; John Tibben, Victor; Kevin Heitshusen, Williamsburg.

Knowledge of Property Valuations: Grayson Jones, Williamsburg; Chad Driscoll, Williamsburg; Randy Osweiler, Williamsburg; David Malloy, Williamsburg; Liz Kriegel, Marengo; Linda Griggs, Marengo; Sharon Hudepohl, Williamsburg

Motion by Maas, seconded by Montross to **re-appoint the following Township Trustees** Kevin Koehn, English Township, Jim Lower, Fillmore Township, Connie Cook, Greene Township, Lee Border, Hartford Township, Keith Stanerson, Hilton Township, Doug Gates, Honey Creek Township, Jason Solbert, Iowa Township, TJ Croco, Lenox Township, Paul Timm, Lincoln Township, George Scott, Marengo Township, Kyle Heitman, Pilot Township, Joel Stohlmann, Sumner Township, Doug Boland, Troy Township, Larry Yoder, Washington Township, Kurt Meyer, York Township. All aye, motion carried.

Motion by Maas, seconded by Montross to **set the supervisor's mileage policy** as follows: Supervisors can claim mileage to and from meetings out of Iowa County and be paid at the approved mileage reimbursement rate of .70 cents/mile unless amended by the IRS. No mileage will be paid for when county meetings are attended. All aye, motion carried.

Motion by Maas, seconded by Degen to **approve Resolution 2025-01-02 regarding Master Matrix Construction** as follows:

Resolution # 2025-01-02

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF IOWA COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).
All aye, motion carried.

Chair Note: The Iowa County Board of Supervisors approved handwritten claim paid with warrant number 36201. The Board approved Payroll paid with warrant numbers 36202-36360. The Board received Iowa County Sheriff’s Balance Sheet as of 12/31/2024.

The board discussed FY26 Budgets, no action taken and will be discussed at next Board meeting.

Motion by Maas, seconded by Montross to **adjourn** at 10:52 a.m. All aye, motion carried.

Kevin Heitshusen, Chairman

Brandy Enochson, Auditor

*****Minutes are unofficial until approved at the next Board Meeting.*****