

Iowa County Conference Board Meeting Minutes

Wednesday, February 26, 2025

Kevin Heitshusen called the meeting to order at 6:00 p.m. at the East Courthouse Annex, Marengo, Iowa.

Those present were:

Supervisors: Kevin Heitshusen
Abigail Maas
Jon Degen
Seth Meyer

School Boards: Maria Hawkins - HLV
Jillissa Chvala - IV
Susan Schaefer - EV
Mark Armstrong - Williamsburg

Mayors: Kevin York - Ladora
Eric Refer - Victor
Adam Grier - Williamsburg

Also present were Liz Kriegel, Assessor, Marcy DeMeulenaere, Chief Deputy Assessor and Laura Dietrich, Field Appraiser and Ashlea Mente, Office Manager.

A quorum was declared present.

Motion by Abigail Maas and seconded by Adam Grier to **approve the agenda**. All aye, motion carried.

Motion by Jon Degen and seconded by Maria Hawkins to **approve the minutes** of January 29, 2025. All aye, motion carried.

Motion by Abigail Maas and seconded by Mark Armstrong to **appoint Jason Solberg to the Examining Board** to represent the Board of Supervisors. All aye, motion carried.

Motion by Jon Degen and seconded by Susan Schaefer to **reappoint Christine O'Brien to the Board of Review** with term ending December 31, 2030. All ayes, motion carried.

Motion by Jillissa Chvala and seconded by Adam Grier to **approve changes to Travel and Meal Reimbursement Policy (HR010)** as follows:

Meals

Scheduled Travel

*The Assessor's Office will reimburse a maximum of **\$40 per day** for meals when employees are in travel status on Assessor's Office business. Travel status is defined as having lodging either the day of the meal reimbursement or the night previous to the meal reimbursement.*

Unexpected Travel

*If an employee is required to attend school or travel unexpectedly for work purposes for over three hours (but not spend the night), the employer shall pay for one meal **up to \$15.00** (subject to payroll taxes).*

Motion by Abigail Maas and seconded by Mark Armstrong to **open the public hearing** for the FY 2024/2025 budget amendment. All aye, motion carried. Motion by Seth Meyer and seconded by Susan Schaefer to **close the public hearing**. All aye, motion carried. No written comments were received.

Motion by Mark Armstrong and seconded by Kevin York to **adopt the FY2024/2025 budget amendment** as published. All aye, motion carried.

Motion by Eric Refer and seconded by Seth Meyer to **open the public hearing** for the FY 2026 budget. All aye, motion carried. Motion by Abigail Maas and seconded by Maria Hawkins to **close the public hearing**. All aye, motion carried. No written comments were received.

Roll call vote was taken to **adopt the FY 2026 budget** as published and to designate the ending fund balance as follows:

Ending Fund Balance Designation	FY 2026
<u>Appeals/Court</u>	<u>40,000</u>
Total	40,000

Supervisors: Kevin Heitshusen - Nay
Abigail Maas - Nay
Jon Degen - Nay
Seth Meyer - Nay

School Boards: Maria Hawkins - Aye
Jillissa Chvala - Aye
Susan Schaefer - Aye
Mark Armstrong - Aye

Mayors: Kevin York - Aye
Eric Refer - Nay
Adam Grier - Aye

Motion carried.

Motion by Jillissa Chvala and seconded by Eric Refer to **adjourn** at 6:31 p.m. All aye, motion carried.

Respectfully submitted,

Liz Kriegel
Iowa County Assessor