

Permit # _____
Submit (2) copies

IOWA COUNTY, IOWA
UTILITY PERMIT APPLICATION

This utility permit application is for telecommunication, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. The County reserves the right to inspect and approve any construction work performed within its right-of-way as it relates to the condition of the roadway; compliance shall be determined by the sole discretion of the County Engineer. These requirements shall apply unless waiver in writing, due to unique local conditions, by the County Engineer prior to installation; and such waiver shall be attached to the permit. This permit is not intended to conflict with any utility owner's rights or duties mandated in Chapters 338, 390, 474, 476, 476A, 477, 478, 479, 479A and 480 or by the Iowa Utility Board or other state or federal regulations.

Applicant's name: _____

Street Address: _____

City, State & Zip Code: _____

Phone _____ Fax _____ Email _____

Contact Person: _____

Brief Description (type facility, location section twp. 911 Addr.) _____

- 1) Location Plan. An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on a secondary road system and include a description of the proposed installation. Also including distance from centerline of road or Right-of-Way line. Utilities shall be placed as close to Right-of-Way line as possible.
- 2) Notice to Proceed. At least two (2) working days prior to the proposed installation an applicant shall file with the County Engineer a notice stating the time, date, location and nature of the proposed installation.
- 3) Inspection. The County Engineer may provide an inspector during the installation of all lines to insure compliance with this Utility Permit. The inspection shall be limited to any construction work performed within the Right-of-Way as it relates to the condition of the Right-of-Way; the utility facility owner shall provide reasonable cooperation.
- 4) Inspection Fee. The Utility Permit will be issued by the County Engineer contingent upon the applicant's agreement to pay the actual costs directly contributable to the installation inspection, if any, conducted by the County Engineer. Prepayment of such costs is not required if the applicant posts a Surety Bond or other proof of financial responsibility, which posting or showing may be made on an annual basis. Otherwise, a prepaid inspection fee made payable to the County Treasurer's office may be assessed as follows:

Telecommunications.....	\$1,000	Electric.....	\$1,000
Gas.....	\$1,000	Water.....	\$1,000
Sewer.....	\$1,000		

Upon completion of installation, the County Engineer shall provide a statement for services rendered to the applicant. Such statement shall be paid within thirty (30) days of receipt. In the event of a prepaid inspection fee, the County Engineer shall provide a statement for services rendered and refund any excess payment to the applicant within forty-five (45) days.

- 5) Requirements. The Applicant shall meet the following requirements:
 - a) Construction signing shall comply with the Manual on Uniform Traffic Control Devices, and shall be the responsibility of the applicant to insure the safety of the traveling public.
 - b) The minimum cover of utility facilities in the Right-of-Way shall be:
 - i. 48 inches for electrical cables
 - ii. 30 inches for communication cables
 - iii. 36 inches for all other underground facilitiesIn critical situations where necessary cover cannot be obtained, other protective measures may be approved. The County reserves the right to waive the minimum depth of installation where rocky terrain and/or other circumstances make it difficult to obtain the desired depth. The County shall determine the minimum depth in these situations. The County Engineer may require additional depth in areas identified being silted or scheduled.
 - c) The applicant shall use reference markers in the right-of-way (ROW)

boundary to locate line and change in alignment.

- d) All field tile and/or culverts damaged during underground utility construction shall be repaired by the utility during the construction operation. All tile line locations encountered during construction shall be protected in accordance with I.A.C. 188-9,2(479).
- e) No underground utility lines shall cross over a driveway or cross-road drainage structure.
- f) The utility company shall contact all property owners on both sides of the road along the line of the proposed buried utility and shall obtain signed acknowledgement from all property owners. Residents along the utility route shall have uninterrupted access to the public roads. An all-weather access shall be maintained for the residents adjacent to the project.
- g) In the case of roads with high-type surfaces, (asphalt or Portland cement concrete) open cuts will not be permitted until specific permission is received from the County Engineer.
- h) A joint assessment of the road surfacing may be made by the applicant and the county Engineer both before and after construction. After construction, granular surfacing shall be added to the road at the applicant's cost, if necessary, to restore the road to its original condition. After surfacing has been applied, the road surface may be jointly reviewed by the County Engineer and the applicant once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- i) Areas within the ROW damaged by the installation shall be repaired and restored to at least its former condition by the applicant or the cost of the repair work caused to be performed by the County will be assessed against the applicant for up to a period of five years from the construction date.
- j) Areas disturbed during construction which create an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- k) All trenches, excavations, and utilities that are placed in roadway embankment must be backfilled in no more than six inch lifts, and each lift thoroughly compacted before the next lift is placed. The top one foot of trench shall be backfilled with class "A" crushed rock (maximum size-three quarter inch) placed in two, six-inch lifts and each thoroughly compacted.
- l) Road crossings shall be bored. The depth below the road surface shall be a minimum depth of 48 inches for all utility facilities.

- 6) Non-Conforming Work. The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this utility permit.
- 7) Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a utility permit. However, the County Engineer shall be notified via telephone or FAX as soon as possible and a utility permit must be requested with five (5) days of initiation of the work. All emergency work shall be done in conformity with the provision of this permit and may be inspected for full compliance.
- 8) County Infraction. Violation of this permit is a county infraction under Iowa Code section 331.307, punishable by a civil penalty for each violation.
- 9) Hold Harmless. The utility company shall save this County harmless from any damages resulting from the negligence of the applicant. A copy of a certificate of insurance naming this County as additional insured for the permit work or proof of self-insurance shall be provided to the County Engineer prior to installation. The minimum limits of liability under the insurance policy or proof of self-insurance shall be \$1,000,000.
- 10) Permit Required. No applicant shall install any lines unless such applicant has obtained a utility permit from the County Engineer. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
- 11) Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements. If the applicant is unable to comply promptly, the County may cause the work to be done, and the applicant will pay the cost thereof upon receipt of statement.
- 12) Term of Permit. In accordance with Section 320.5 of the Code of Iowa, applicable gas mains and water mains described in Section 320.4 shall be granted a permit for a period not to exceed twenty (20) years. At the end of twenty years, if neither of the parties object in writing, the permit will automatically renew itself.

DATE _____

Name of Company

BY / Title

DATE _____

Approved by _____
County Engineer

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